

# Library Use Policies

July 2022

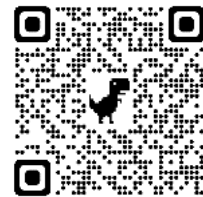
## 1. Registration fee and period

	Registration fee	Period
JBAH members and families	Free	Up to 5 books for 2 weeks
Non-members of the JBAH and families	\$ 20/6 months \$ 2/6 months (additional family) ※Registration fees are not refundable.	Up to 5 books for 2 weeks
Student of Japanese Supplementary School	Free	Up to 10 books for 2 weeks

## 2. Opening days and hours

Tuesday - Friday	9:00am~12:00pm (12:00pm~1:00pm Closed for lunch break) 1:00pm~5:00pm
Saturday	9:00am~12:00pm (12:00pm~1:00pm Closed for lunch break) 1:00pm~5:00pm
Sunday • Monday	Closed

※ For Library holiday closures, please refer to <https://www.jbahouston.org/>



## 3. Overdue or lost/damaged books

Overdue : **25 cents for each book each day** (Including Sunday and Monday)

Lost and Damaged Books : We will charge the replacement fees equivalent to the value of the books.

- The books and magazines in the Library are shared by all others, so please handle them with care.
- We do not accept renewal of your checkouts by phone or email. If, you are unable to come to the library due to illness, inclement weather, and other legitimate reasons, please contact us by email. [sansuikai@jbahouston.org](mailto:sansuikai@jbahouston.org)
- Please be sure to reshelve all books and magazines to their original locations when returned.